

CONSTITUTION AND RULES OF THE SKI CLUB OF MANCHESTER

1. Title and Status

The name of the Club shall be "The Ski Club of Manchester" ("the Club"), which is an Associated Club of The Ski Club of Great Britain ("SCGB").

2. Objectives of the Club

The objectives of the Club are to promote in Manchester and the surrounding area:

- (a) skiing and snowboarding on snow, artificial slopes and other media, and to organise parties of, or courses for, skiers for these purposes;
- (b) good fellowship among skiers;
- (c) the issue of Club publications;
- (d) the holding of meetings, lectures and other social and recreational activities;
- (e) such other activities as the Committee shall consider incidental or conducive to the attainment of any of the above objectives; and
- (f) support any charitable trusts, associations or institutions formed for all or any other direct or indirect objectives of the Club as agreed through the Committee.

3. Membership

There shall be three types of member:

- (a) All adult members of SCGB shall be eligible to join the Club and thus enjoy the local activities as well as all the activities of SCGB in Britain and abroad.
- (b) Other adult members may be enlisted by the Club but will enjoy only the activities and facilities of the Club.
- (c) Junior members who are both aged under eighteen years of age and a member of the family of an adult guardian member.

The Executive Committee reserves the right to refuse any application for membership and also reserves the right to refuse to renew a membership.

4. Management of Club Affairs - The Committee

The affairs of the Club shall be managed by a Committee elected at the Annual General Meeting (AGM) of the Club and shall consist of four elected officers (the Executive Committee) and at least four but not more than ten elected members. Four members including one officer shall constitute a quorum.

An official representative of SCGB who is nominated by SCGB shall be a permanent nonelected member of the Executive Committee. Other Committee members may be appointed by the Committee to hold specific offices in pursuance of the activities of the Club.

The Committee shall meet as required for the official conduct of the Club's business. The newly elected Committee shall hold office for the ensuing Club year which shall commence on 1 November after the AGM.

5. Participation in Club Activities

- (a) Club members participate in Club events and activities at their own risk. It is for each Club member (in the case of a junior member his or her parent or guardian) to judge the suitability of the event and the prevailing conditions for his or her participation.
- (b) The Executive Committee, Committee and/or the organiser of any event may refuse to permit the participation of any individual.
- (c) Junior members will be permitted to participate in Club events or activities only on the basis that a parent, guardian or other Club member appointed by a parent or guardian accompanies and is responsible for the conduct of the junior member while involved in a Club event.
- (d) To ensure a duty of care to all members of the Club, the Club has adopted and implemented the "Snow Safe" Policy, Snowsport England's Policy for Safe-guarding Children, and any future versions of the Policy.
- (e) In accordance with Snowsport England affiliated club requirements, and as an affiliated Snowsport England club, the Club has adopted and implemented the Snowsport England regulations, code of conduct, code of practice, discipline and dispute resolution procedures insofar as they are relevant to the Club. All Club members and coaches are required to comply fully, as appropriate, with these regulations and procedures, and any future versions of them.

6. Disclaimer

No member of the Committee or Club member organising a Club event or activity on behalf of the Committee shall be liable for any loss, damage, injury or death, howsoever caused, occurring in the course of a Club event or activity.

7. Indemnity

Any Committee member or person acting on the authority of the Committee in accordance with the rules of the Club shall be entitled to an indemnity for any liability reasonably incurred to the extent of the Club's funds from time to time.

8. Officers

The Club shall have the following officers which forms the 'Executive Committee':

- (a) The Honorary Chair who shall be elected annually at the AGM.
- (b) The Honorary Vice-Chair who shall be elected annually at the AGM.
- (c) The Honorary Secretary shall be elected annually at the AGM.
- (d) The Honorary Treasurer shall be elected annually at the AGM.
- (e) At least one of the officers must be a member of SCGB.

9. Duties of Officers

- (a) The Secretary shall maintain a Minute Book and record the business transacted at all meetings of the Committee and General Meetings. The Secretary shall report on all major decisions to the SCGB.
- (b) Annually the Treasurer shall send to SCGB a list of SCGB members who have elected to be members of The Club since 1 November of the previous year.

10. General Meetings

An Extraordinary General Meeting (EGM) may be called by the Committee at any time and shall be called by the Executive Committee on the written request of not less than ten fully paid-up Adult (Aged 18 years or over) Members.

AGMs shall be held in October of each year. At least three weeks' notice of AGMs and/or EGMs shall be given to members.

Seven members shall constitute a quorum.

11. Elections

- (a) Elections for Executive Committee and other Committee members shall take place at the AGM and shall be by ballot or show of hands as deemed appropriate by the Chair. There will be no provision for proxy voting.
- (b) Nominations for Committee membership may be sent to the Secretary or handed to the Secretary at the AGM. All nominees shall be adult members proposed and seconded by fully paid-up adult members of the Club. In the absence of a nominee, the proposer shall present proof of the nominee's willingness to serve if elected.
- (c) In the event of any vacancy occurring in any position during the year, the Committee is authorised to fill the position, the person so appointed to hold office until the next AGM.
- (d) No Club Member can be nominated for a Committee post until he or she has been a fully paid-up Adult Member for a minimum period of six months prior to the nomination.
- (e) Only the current year's fully paid-up Adult Members are entitled to vote at General Meetings of the Club.

12. Subscriptions

The annual subscription, payable on 1 November, shall be:

- (a) for members who are SCGB members; such reduced subscription as may be approved by SCGB, capitation fees being paid on their behalf by SCGB by 1 July.
- (b) for members who are not SCGB members; a subscription payable to the Club as approved at an AGM of the Club.

The Committee may waive the whole or part of any subscription or subscriptions that would otherwise be payable by a new member or members.

Members who have failed to pay their subscription by 1 December (i.e. one month after the due date) shall be considered as having resigned.

13. Finance and Accounts

- (a) The Treasurer shall account for the Income and Expenditure of the Club. Annually the Treasurer shall present to the Committee a statement of Income and Expenditure and Balance Sheet for the Club for the previous financial year. The Club's financial year shall commence on 1 September.
- (b) Payments made against the Club's funds shall require dual authorisation, which will be by one of the Officers and another Officer or other nominated Committee member. For any payments the beneficiary shall be clearly indicated before being authorised by both signatories.
- (c) Before each AGM the statement of accounts shall be reviewed, verified, and ratified by the Executive Committee.
- (d) An annual report and statement of accounts shall be presented to members at each AGM.
- (e) At the end of each financial year the statements of accounts shall be reviewed by an independent examiner to be appointed by the Committee.

14. Termination of the Activities of the Club

In the event of the Club terminating its activities, a statement of its assets shall be sent to SCGB and any liquid assets shall be paid to a not-for-profit ski-related / sports good cause selected by the Committee of the Club.

Any equipment of the Club shall be given to SCGB in order that it may be offered for use among other associated clubs in accordance with the recommendations of the regional committee of SCGB.

15. Alterations to Constitution and Rules

Alterations to the Constitution and Rules may only be carried by at least two thirds of those attending at an AGM or EGM of the Club and notice detailing the proposed alteration must be sent with the circular convening the meeting and to the Secretary of SCGB.

October 2023